

**The Lyminge Association Committee Meeting**  
**Thursday 23 June 2022 at 7.30pm in Rigden Room, Tayne Centre**

Present: Nancy Benham, NB; Janet Fry, JF; Richard Chubb, RC; Peter Barnes, PB; Penny Stephens, PS; Robin Mackonochie, RM; David Hunt-Cooke, DH-C; Raymond Smith, RS;

1	<p><b>Welcome</b>  NB welcomed everyone to the meeting.</p>	
2	<p><b>Apologies</b>  Apologies have been received from Adrian Willcox, Marian Chubb and Derek Smith. Angela Peall was to have attended as an observer, with a view to joining the committee, but was unable to come.</p>	
3	<p><b>Approval of Minutes of 19 May 2022</b>  The minutes of the last meeting of 19 May were duly signed by NB with no amendments.</p>	
4	<p><b>Matters Arising not covered by the agenda</b></p> <p>i). <u>Platinum Jubilee Bench.</u>  Email received from the Parish Clerk on 14 June stating the Councilors agreed the Jubilee Bench can be placed by the Rowan trees and stream on Tayne Field.</p> <p>DS to order teak bench and have it engraved with:  The Queen's Platinum Jubilee 2022  (underneath) Donated by The Lyminge Association"</p> <p>ii. <u>Village Sign Repair</u>  AW updated via email that the repairs are continuing and hopes on his return from holiday to replace the post, touch up the paintwork and put the sign back on top of the post. DH-C currently working on the post.</p> <p>iii. <u>Plaque for literacy shed at Primary School</u>  After seeing two quotes, it was agreed to use Folkestone Printing at £17.50 +VAT. AW to order and the wording for plaque "Funded by The Lyminge Association, May 2022". AW to send proof to NB before sending to printers.</p>	<p>NB</p> <p>DS</p> <p>AW</p> <p>AW</p>
5	<p><b>Correspondence</b></p> <p>i. <u>Primary School PFA</u>  Tara Anderson and Claire Norman on 17 June emailed and via Facebook page asking if they could borrow some of the games we had at the Platinum Jubilee (mentioning specifically the sponge throwing one)</p> <p>ii. <u>AGE UK 16 July</u>  13 June Changi Sanger from Age UK Lyminge asked if we would lend them the games from the Platinum Jubilee weekend for their community event in Hythe on 16 July.</p>	

	<p>In principle it was agreed to loan the games without charge, but if any are damaged, then it's the borrowers' responsibility to repair.</p> <p>Check if sponge throwing board is in pub Donkey Derby, Hula hoops, Coconut Shy stands all in LVH NB to write and arrange collection by the respective people.</p> <p>iii. <u>International Jamboree Guides/Rangers</u> On 7 June an email request from Ann Baker asking for £365 to cover cost of t-shirt and hoodie for 8 people to attend the International Jamboree in August. Last time the Guides/Rangers attended was 12 years ago. It was agreed that they can purchase the shirts and hoodies and NB will reply asking for bank details and JF to pay.</p> <p>iv. <u>Flower Troughs</u> Margaret Lewsey has already started on refurbishing and replanting the Yew Tree Cross trough. It was noted that there are two more troughs in LVH and EVH that need some care and planting. It was agreed that PS will raise with LVH committee to see if they will look after the trough and if they are not willing, then RM will ask his Greenbanks volunteer if s/he is willing to maintain it.</p> <p>v. It was noted that PB and NB attended the online <u>LVH AGM</u> which was appreciated by the LVH committee.</p> <p>vi. PB attended the <u>Parish Council AGM</u> (which was poorly attended) and read the Chair's report in her absence.</p>	<p>NB</p> <p>NB/JF</p> <p>PS/RM</p>
6	<p><b>Finance Update</b></p> <p>i. JF reported that the May income from the newsletter was £817.50 and the Parish Council grant for the Platinum Jubilee was £1,247.83. Expenses for the newsletter printing, hall hire, donation to the Bridge Club, Primary School literacy shed and plants for the library trough totaled £1,401.46</p> <p>At the moment there is £4,316.72 in the current account and £13,505.49 in the deposit account. The total balance is £17,822.21.</p> <p>There are two debtors Safehands Mobility (£120) and Snippers &amp; Clippers (£190). JF to send letters asking for payments.</p> <p>ii. JF circulated breakdown of monies specifically for the Platinum Jubilee weekend against the grant received from the Parish Council.</p> <p>£1,247.83 received as a grant from the Parish Council and £110 received from the quiz participants. All the expenses for the different activities over the long weekend came to £1,376.28 so the Association made a loss of only £18.45. It was agreed this was a fantastic result considering the uncertainty of the amount and when the grant was actually going to be given.</p> <p>The Quiz outgoings (prizes, gifts and printing) and the Treasure Trail were not included in the Parish Council grant so the Association has</p>	<p>JF</p>

	covered the printing and refreshment costs which was just under £100.	
7	<p><b>Newsletter</b></p> <p>i. <u>Front Cover for July</u> This will have photographs of activities sent in over the Jubilee weekend. There were too many to be used so others have appeared on the back page too. It was agreed not to have an additional insert of photographs in the paper newsletter but as the digital version doesn't cost anymore, readers will be encouraged to see the photos on-line. PB will include a sentence in the paper version directing them to the digital version.</p> <p>ii. <u>Update on Calendar 2023</u> It was agreed that PB will send files of photos to RM to select and judge the best 12 entries by July. Several quotes will be received to see how much it will cost and the quality of the calendars before deciding to go ahead with the calendar.</p>	<p>PB</p> <p>PB/RM</p>

8	<p><b>Events</b></p> <p><b>i. Feedback from Platinum Jubilee Weekend activities</b></p> <p>There has been lots of positive feedback regarding the activities over the long weekend. It was noted that the Chair's leadership and determination to make things happen contributed to this success. Thanks have also been received and sent to all who participated in some way and below are some learning points for future activities.</p> <ul style="list-style-type: none"> <li>- We hadn't anticipated other street parties held in the village so we over-catered with the numbers.</li> <li>- There were fewer children at the street party but it was half term.</li> <li>- If there had been more notice given to us of funds available by the Parish Council, we would have been able to organise an ice cream van and other refreshments like tea/coffee etc.</li> <li>- Fish n Chips hadn't anticipated more than 100 people requesting food.</li> <li>- Having the mobile toilets was necessary</li> <li>- We were not aware we would have to pay £100 for the drone photography.</li> <li>- The stage and sound team needed power and internet. (PB suggested we ask the Parish Council, when they re-structure the top of Tayne Field to consider putting in a suitable power and internet point</li> <li>- Perhaps some more obvious rubbish collection bins could be placed strategically but grateful for the council emptying the bins throughout the weekend.</li> </ul> <p><b>ii. Discussion of future annual events</b></p> <p>The Committee discussed putting on a <b>Lyminge Festival</b> in 2023 from Saturday 24 June to Sunday 2 July. With two weekends available, it would be possible to have the Garden Safari, Flower Festival and also a school fair and musical concerts, as well as art exhibitions, craft stands, information about all the activities in the village and to encourage a community wide participation.</p> <p>A working group chaired by NB with RM, RS, DH-C and PS will meet to start planning this. Once a structure has been agreed, the working group will work with other organisers of associations and organisations in the village to encourage their participation.</p>	NB
9.	<p><b>Website</b></p> <p>NB met with Phil Dearson, a new Lyminge resident who runs an IT consultancy business (SubSector). He has agreed to work on the website, free of charge, to update and make it more user friendly. Notes of our discussion were circulated in the agenda. NB to ask Phil to send through</p>	NB/PB

	some examples of how the website will look and work with him and PB on the next steps.	
10	<p><b>AOB</b></p> <p>i. <u>Furminger Bench</u> RC would like to have an update on the Furminger Bench as it still has not been moved to the grass by the New Doctor Surgery.</p> <p>ii. <u>LA Notice Board</u> The LA Notice Board by the library car park looks empty and uninviting. It was agreed that PB send RM the file to print an A3 version of the July newsletter front page to display in it.</p> <p>iii. <u>Stream Clean</u> RM pointed out that the Nailbourne stream between the bridge and the well is very overgrown. It was agreed to ask DS to find out when it's convenient to do a stream clean after permission from the Parish Council sought and Environmental risk assessment undertaken.</p> <p>iv. <u>School Hedge</u> RM says the school hedge is overgrown and obstructing the footpath. He has agreed to speak to the Headmaster and will trim the hedge back.</p>	<p>NB</p> <p>PB/RM</p> <p>DS</p> <p>RM</p>
10	<p><b>Date of Next Meeting</b> Thursday 21 July 7.30pm</p>	NB
	The meeting ended at 9.05pm	
11	<p><b>Dates for remaining meetings in 2022</b> No meeting in August Thursday 15 September Tuesday 11 October – AGM Thursday 17 November Thursday 15 December</p>	