

Unconfirmed Minutes of a Meeting of Lyminge Parish Council
held on 25 January 2010 in Lyminge Methodist Parlour.

Present: Cllrs Mrs R Bergin; Mrs M Chubb; R Chubb (Chairman); T Collins; P Hawken; Mrs N Hunnisett; C Manvell; D Monk; and, D Smith.

In attendance: Community Warden G Harrison and Clerk.

- 1 **Apologies for Absence** were accepted from Cllr G Baldock. Apologies were also accepted from County and District Councillor Miss S Carey.
- 2 **Declarations of Interest** – Cllrs Mrs M Chubb; R Chubb; P Hawken; Mrs N Hunnisett; C Manvell; and, D Smith all declared personal interests in minute 12.
- 3 **Minutes of the Meeting held on 23 November 2009** – The minutes had been circulated prior to the meeting. The minutes were **agreed** and signed as correct by the Chairman.
- 4 **Matters arising from the Minutes of the meeting held on 23 November 2009** – there were none.
- 5 **Report from Ward Councillor** – In the absence of Cllr Miss Carey there was no report but Cllr Monk commented that much thought was going into the Shepway budget for 2010/11 in order to keep the District Council's increase below 3%.
- 6 **Planning Committee:**
 - 6.1 **Planning Consultations received** – a list of consultations received since the last meeting had been circulated with the agenda together with the views expressed by the Parish Council. The list was **accepted**.
 - 6.2 **Planning Decisions** – a list of decisions made by Shepway DC since the last meeting had been circulated with the agenda. The list was **accepted**.
 - 6.3 **Shepway Planning User Group** – The Chairman reported on a recent meeting when changes to the order of public speaking at Development Control Committee, changes to officer delegation, conservation area reviews, the emerging Core Strategy and enforcement procedures were discussed. The report was accepted.
- 7 **General Purposes Committee** – the minutes of the meeting of 11 January 2010 were presented by Cllr Smith. There was brief discussion and updates on:
 - 7.1 **Purchase of Football Equipment** (minute 5.3) – Cllr R Chubb reported that a grant of 50% from the Football Foundation had been awarded for the replacement goalposts.
 - 7.2 **Unsafe Access to Lyminge Village Hall** (minute 8) – Following a recent site meeting it was **agreed** that the original pathway would be uncovered, that low level solar lighting be installed and "No parking" signs erected.
 - 7.3 **Good Citizen Awards** (minute 11) – Judging will take place on 30 April with the awards ceremony provisionally booked for the evening of Friday 11 June.It was **agreed** to receive the minutes of the General Purposes Committee of 11 January 2010.
- 8 **Finance Committee** – the minutes of the meeting of 13 January 2010 were presented by Cllr R Chubb. There was discussion on the following items:
 - 8.1 **Management Accounts** (minute 5) - The management accounts to the end of December were **agreed**.
 - 8.2 **Review of Financial Regulations** (minute 6) – Appendix 1 to the Committee minutes containing the recommended changes to the Financial Regulations was **agreed**.
 - 8.3 **Budget for 2010/11 Financial Year** (minute 8) – it was **agreed** to accept the recommended revised budget. It was **further agreed** to raise a precept of £34,131 for the 2010/11 financial year. This is an increase of 3.71% which is less than 2 pence per week increase for an average band D property.
 - 8.4 **Members' Remuneration** (minute 10) - The recommendations not to pay a Parish Basic Allowance, not to pay a Parish Chairman's Basic Allowance but to provide an allowance for the Chairman under s15(5) of the Local Government Act 1972 to be reviewed annually were **agreed**.
 - 8.5 **Publication Scheme** – After a brief discussion it was **agreed** not to charge for any information requested and to review the situation as part of the annual budget cycle.It was **agreed** to receive the minutes of the Finance Committee of 13 January 2010 as amended by minute 8.5.
- 9 **Report of the Community Warden** – The Community Warden reported on some minor anti-social behaviour in Lyminge including graffiti by youth from outside Lyminge and on a quieter period in Etchinghill.
- 10 **Lord Lieutenant's Civic Service** – Cllr Hawken **agreed** to represent the Parish Council at the service on 22 April in Maidstone.

- 11 **Good Citizen Award** – A report of the Working Party on 20 January was tabled. The notes were supplemented by additional information obtained since the Working Party. The notes were **agreed** with some minor amendments. Judging will take place on 30 April and the award ceremony is provisionally booked for Friday 11 June in Lyminge Village Hall.
- 12 **Reports from Outside Bodies:**
- 12.1 **Age Concern** – Cllr Mrs Chubb reported on a routine Board meeting held today. Funding from KCC for April 2010 onwards continues to be problematical.
 - 12.2 **Footpaths** – Cllr R Chubb reported that the January walk was on quiet lanes as the footpaths were too wet. The next Parish Walk will be on 21 February.
 - 12.3 **Lyminge Village Hall Management Committee** – Cllr Mrs Hunnisett reported on successful December fundraising and New Year's Eve events. There will be a quiz night on 6 February, Management Committee on 9 February and the Lyminge Day celebrations on 8 May.
 - 12.4 **Etchinghill Village Hall Management Committee** – Cllr Manvell reported on the need to recruit volunteer organisers to resurrect the Under 16 Football team.
 - 12.5 **Etchinghill Residents Association** – Cllr Manvell reported on the loss of a stone ball and capping at the entrance to Meriden Park. The Westfield Lane sign will be replaced in April.
 - 12.6 **Lyminge Youth Action** – Cllr Mrs Hunnisett reported on the Boxing Day Dip when £424 was raised, on an invitation to the Parish Council to meet to discuss a grant application, on the Lyminge Challenge project, and on a quote for two 5-a-side goalposts. The next Management Committee will be on 25 February.
 - 12.7 **Tree Warden** – Cllr R Chubb reported that there additional work was required in Ethelburga Grove.
 - 12.8 **Lyminge Primary School** – Cllr Hawken reported that the new extension was completed and operational, that a 1.8m high metal fence will be erected around the school premises, and that it was awaiting planning consent for the fence along the Church Road frontage. It was agreed that both Cllrs Bergin and Hawken had the support of the Parish Council to be appointed to fill a vacancy for a Community Governor.
 - 12.9 **Lyminge Parochial Church Council** – Cllr Smith reported that the roof saga was continuing and that the PCC would apply for a faculty.
 - 12.10 **Kent Highways Seminar** – Cllr Manvell had attended the seminar in late November 2009 and had tabled a report at the November meeting of full Council.
 - 12.11 **KALC Shepway** – Cllr Chubb reported on a recent meeting when there had been an explanation of the new National Infrastructure Commission and new National Policy Statements. A current NPS consultation was on Nuclear Power. After discussion it was **agreed** to support Shepway DC's case for the inclusion of Dungeness in the draft Nuclear Power NPS. Also discussed was a suggestion that Parish Councils should pay for any investigations ordered by Shepway Standards Committee.
 - 12.12 **Lyminge Association** – Cllr Mrs Chubb reported that 2010 was the 40th anniversary of the Association and this would be celebrated in September. Also organised were 2 garage safaris in April and October.
- 13 **Correspondence and Documentation Received** – a list of correspondence received since the November Council meeting had been circulated with the agenda. It was **agreed** that the KALC Learning and Development survey should be circulated electronically to all Councillors.
- 14 **Other Matters Raised by Councillors:**
- 14.1 **Picnic on Tayne Field** – Following a request from Cllr Smith it was **agreed** to give consent to the annual Picnic on Tayne Field on Sunday 25 July 2010.
 - 14.2 **Speedwatch** – Cllr Manvell reported that Speedwatch would be operating again in early February but with reduced frequency due to decreasing numbers of volunteers.
- 15 **Accounts for Payment** – a list had been circulated with the agenda for the meeting. The following payments were **approved**: Cheque 1440 for £50.00 for annual storage at Lyminge Village Hall; Cheque 1441 for £55.39 for black ink cartridge and 100 2nd class stamps; Cheque 1442 for £412.54 for Clerk's net salary for December 2009; Cheque 1443 for £115.35 for December 2009 payment to HMRC; Cheque 1444 for £393.91 for Clerk's net salary for January 2010; Cheque 1445 for £103.52 for January 2010 payment to HMRC; Cheque 1446 for £90.00 for Clerk's CiLCA training course; Cheque 1447 for £75.81 for Clerk's quarterly telephone line rental and calls; Cheque 1448 for £100 for Newsletter contribution in January and February
- 16 **Date and Venue of next Council Meeting** – Confirmed as 7.30pm on Monday 22 February 2010 in Etchinghill Village Hall. (Please note that this has subsequently been changed to **8.00pm** on Monday 22 February 2010 in **Lyminge Methodist Parlour**)

The meeting closed at 10.05pm.