

Unconfirmed Minutes of a Meeting of Lyminge Parish Council held on 26 October 2009 at Lyminge Village Hall.

Present: Cllrs R Chubb (Chairman); G Baldock; Mrs R Bergin; Mrs M Chubb; T Collins; C Manvell; and, D Smith.

In attendance: Cllr Miss S Carey, B Searby and Clerk.

- 1 **Apologies for Absence** were accepted from Cllrs P Hawken; Mrs N Hunnisett; and, D Monk.
- 2 **Declarations of Interest** – Cllrs Mrs M Chubb; R Chubb; C Manvell; and, D Smith all declared personal interests in item 12 (reports from outside organisations)..
- 3 **Co-Option of Councillor** – Mr G Baldock had submitted a letter of application. After discussion it was **agreed** to co-opt Mr G Baldock as a Councillor for the Lyminge Ward. Cllr Baldock signed his Declaration of Acceptance of Office.
- 4 **Minutes of the Meeting held on 28 September 2009** – The minutes had been circulated prior to the meeting. The minutes were **agreed** and signed as correct by the Chairman.
- 5 **Matters arising from the Minutes of the meeting held on 28 September 2009:**
 - 5.1 **Minutes of the meeting of 27 July 2009** (minute 3) – a correct set of the July minutes were **agreed** and signed by the Chairman.
 - 5.2 **Lyminge Challenge** (minute 11) – Arrangements for the additional meeting to discuss tender recommendations were **agreed**.
- 6 **Report from Ward Councillor** – Shepway Cllr Miss Carey had attended the Lyminge Youth Action event in September; confirmed that the Lydd Airport decision would be taken in early March 2010; reported on the Hythe Imperial and Hythe Sainsburys' planning applications; and advised on revised waste collection arrangements across East Kent that would increase recycling rates. As the County Cllr Miss Carey reported on member grant contributions to Lyminge Scout Hut, to Lyminge Youth Action and to Etchinghill Christmas Trees. Her Highways grants would be spent on a footpath at Broadstreet House, Etchinghill drop kerbs, and on signs at Brady and Teddars Leas Road. Cllr Miss Carey reported on the inaugural meeting of the Green Tourism Project in the Elham Valley; that KCC was considering legal means of bringing the type of land sale at Longage Hill under control; and on her Chairman's Civic Service on 6 December 2009. Councillors expressed their thanks to Cllr Miss Carey for her help and financial assistance to local projects.
- 7 **Planning Committee:**
 - 7.1 **Planning Consultations received** – a list of consultations received since the last meeting had been circulated with the agenda together with the views expressed by the Parish Council. The list was **accepted**.
 - 7.2 **Planning Decisions** – a list of decisions made by Shepway DC since the last meeting had been circulated with the agenda. The list was **accepted**.
 - 7.3 **Planning Appeal Decision** – the refusal of the erection of solar panels at Ethelburga, High Street, Lyminge was noted.
 - 7.4 **Sale of Plots at Longage Hill** – The Chairman and Cllr Smith reported on a positive meeting with representatives of Shepway Planning and Legal teams when Shepway officers were sympathetic to the Parish Council's concerns about piecemeal developments on the site and would investigate an Article 4 direction, will consider advice on the Shepway DC website and will consider an informal advice note to accompany land search results.
- 8 **General Purposes Committee** – the minutes of the meeting of 5 October 2009 were presented by Cllr Mrs Bergin. There was discussion on the following items: the grass verge outside the Doctors' surgery in Church Road; the telephone kiosk at Etchinghill; the telephone kiosk at Woodland Road, Lyminge; the use of Jubilee Field by Magpies FC; and the installation of salt bins. It was **agreed** to receive the minutes.
- 9 **Finance Committee** – the minutes of the meeting of 14 October 2009 were presented by Cllr R Chubb. There was discussion on the following items: management accounts; urgent cheques for signature; and, the part payment of a grant in advance to Etchinghill Residents' Association. The Committee's recommendation to approve a grant to Rhodes Minnis Methodist Church of £1,000 towards the purchase of modern chairs as part of an overall improvement of facilities at the church was endorsed. It was **agreed** to receive the minutes of the Finance Committee of 14 October 2009.
- 10 **Report of the Community Warden** – In the absence of the Community Warden there was no report.

- 11 **KALC Annual Meeting** – After discussion the Council **agreed** its view on each of the motions to be debated.
- 12 **Reports from Outside Bodies:**
- 12.1 **Age Concern** – Cllr Mrs Chubb reported that there had been no recent meeting; that the next meeting would be held on 16 November; and, that the Garage Safari had raised about £300.
- 12.2 **Footpaths** – Cllr R Chubb reported on the October Parish Walk. The next Parish Walk is on 15 November.
- 12.3 **Lyminge Village Hall Management Committee** – in the absence of Cllr Mrs Hunnisett there was no report.
- 12.4 **Etchinghill Village Hall Management Committee** – Cllr Manvell reported on arrangements for a New Year's Eve Party. The Committee has decided not to hold a Fete in 2010 but may hold a Family Fun Day instead.
- 12.5 **Etchinghill Residents Association** – Cllr Manvell reported on new 30mph road signs; on some small vandalism issues; and on confusion whether St Mary's Close has been adopted by Kent Highways or not.
- 12.6 **Lyminge Youth Action** – In the absence of Cllr Mrs Hunnisett there was no report.
- 12.7 **Tree Warden** – Cllr R Chubb had nothing to report.
- 12.8 **Lyminge Primary School** – Cllr Mrs Chubb reported on a routine meeting on 5 October. The next full Governors' meeting would be on 23 November.
- 12.9 **Lyminge Parochial Church Council** – Cllr Smith reported no progress on the roof issue. The Churchyard Conservation Group was raising funds for its work. Notice was given of the Remembrance Sunday service on 8 November and the St Nicholas Fair on 21 November.
- 12.10 **KALC Shepway Committee** – Cllrs R Chubb and Manvell reported on the October meeting during which Cllr Manvell was elected as a Parish Council representative to the joint Parish and District liaison meetings.
- 13 **Kent Highways "Parish Portal"** – The Clerk gave a brief verbal report on the new system that would allow Parish Councils access into the Kent Highways information system. He felt the system could be of great help to parish Councils. A number of Councillors requested a copy of the manual to access the system.
- 14 **Correspondence and Documentation Received** – a list of correspondence received since the September Council meeting had been circulated with the agenda. One letter from a resident was referred to the General Purposes Committee for a detailed discussion.
- 15 **Other Matters Raised by Councillors:**
- 15.1 New Barn Corner – the white lines had faded resulting in a potential safety issue. It was confirmed that the work had been scheduled for action by Kent Highways
- 15.2 Street Light at bottom of Westfield Lane – was reported as not working. It was agreed that the Clerk should contact Kent Highways.
- 16 **Accounts for Payment** – a list had been circulated with the agenda for the meeting. The following payments were **approved**:
- Cheque 1413 for £272.65 for September grounds maintenance.
- Cheque 1414 for £3.58 for Employer's September NIC.
- Cheque 1415 for £427.97 for Clerk's net October salary.
- Cheque 1416 for £125.30 for October tax and NIC payments.
- Cheque 1417 for £50.00 for the November newsletter.
- Cheque 1418 for £193.55 for Clerk's BT line rental, calls and one off telephone connection charge
- Cheque 1419 for £15.84 for unpaid income tax in 2007/08 tax year.
- Cheque 1420 for £54.03 for unpaid NIC in the 2008/09 tax year.
- Cheque 1421 for £500.00 part payment for Etchinghill Christmas Trees Project.
- 17 **Date and Venue of next Council meeting** – Confirmed as 7.30pm on Monday 23 November at Lyminge Village Hall.

These are abbreviated minutes. Complete copies are published on notice boards.

Good Citizen Awards

Lyminge Parish Council's Good Citizen Awards are for people who may not get the recognition they deserve for their efforts to help or improve our community. Have you nominated your special person yet?

Don't forget in all the Christmas preparations; send your nomination in now.

Nomination Forms are available in Lyminge Library, Post Office, the New Surgery, the Church Road Surgery and the Age Concern Day Centre. (Call 862015 in case of difficulty)

Nominations close on 31st December 2009

Judging and the Awards Ceremony will take place in Spring 2010