

Lyminge Parish Council

Minutes of the Council Meeting held on Monday 23rd February 2009 in Etchinghill Village Hall.

Present: Cllr R. Chubb (Chair), Cllr M. Chubb, Cllr R. Bergin, Cllr N. Hunnisett, Cllr D. Smith, Pam Wooding (Clerk)

1. **Apologies for Absence:** Cllr D. Monk, Cllr C. Manvell, Cllr S. Carey, Gary Harrison (CW),
2. **Declarations of Interest:** There are no declarations of changes to the register of interests.
3. **Minutes from Last Meeting:** Approved and signed.
4. **Matters Arising from Previous Minutes for Report:** None

5. **To discuss the application of interest of council membership received:** Cllr M. Chubb proposed, Cllr Smith seconded, All in favour. A formal invitation to next full council meeting and informal invite to next GP meeting to be forwarded to Mr P. Hawken. Clerk to forward co-option papers and copy of code of conduct etc.

6. **To discuss the proposal for the LPC good citizen awards:** All members were in favour of the scheme in principle. It was decided that a small sub-committee should begin working on formulating a full working plan. Clerk to contact the Internal Auditor to seek advice regarding the allocation of expenditure for the scheme.

7. **Report from Ward Representative:** None present, but Cllr Carey forwarded a suggestion via email that the Good Citizenship Awards may benefit from occurring every 4 years to create more impact.

8. **Report from Planning /Parish Council Decision**
New Applications /LPC Decision
 - a. Y09/0058/SH White Lodge Nash Hill Lyminge /*Tree Wardens seeking advice from SDC Officer*
Removal of selected overhanging limbs of two Horse Chestnuts and one Ash tree and removal of limb and epicormic growth from one Sycamore tree, all subject of Tree Preservation Order No.13 of 1992 and No.14 of 1997.
 - b. Y09/0057/SH Canterbury Road & Longage Hill Lyminge /
Rebuilding and reconductoring of existing overhead lines (Circular 14/90 consultation).
 - c. Y08/0916/SH Land adjoining Ridge Farm Woodland Road Lyminge /*No Objection*
Erection of a single storey building for agricultural use, together with formation of new hard standing for vehicular access.**Development Control Committee Decisions**
 - a. Y08/1253/SH Keepers Cottage Canterbury Road Etchinghill
Felling of two poplar trees, subject of Tree Preservation Order No. 6 of 1998
Refused
13.02.2009

9. **Report from General Purposes Committee:** Meeting held 02.02.09. Minutes available.
 - a. Next meeting: Monday 02.03.09 at 7.30pm Lyminge Methodist Parlour.

10. **Report from Finance Committee**
 - a. **To discuss the Interim Report received from the Internal Auditor:** The actions will be discussed at the next Finance meeting on the return of Cllr Manvell.
 - b. All accruals and provisions from 2007/08 have been spent.
 - c. Some allocations from the 2008/09 budget will not be spent before the end of the financial year (eg Finger posts). A proposal will be made at the next Finance meeting to put in a provision for these items.
 - d. LPC need to provide a Playground budget 'roll over' facility to enable future replacement of equipment.

11. **Report from Community Warden:** None.

12. **Reports from Representatives on Outside Bodies**
 - a. **Age Concern:** Attendance at the Lyminge Showcase event was beneficial for networking. A collection was made at the Euro tunnel terminal. A trustee's meeting was held 05.02.09. The next meeting is on 09.03.09.
 - b. **Footpaths:** Cllr R. Chubb led the Parish Walk on 15th Feb with 8 walkers following a 5mile route via Woodlands and Rhodes Minnis. The next walk is on 15th March leaving the post office car park at 10am. The Parish Footpath Wardens meeting was attended. The Ramblers Association is working in conjunction with KCC and local wardens to improve communication and better maintenance of footpaths and rights of way. Cllr Hunnisett reported that the handrail leading to the footpath off Woodland Rd is missing. Cllr Chubb to report to KCC.
 - c. **Lyminge VHMC:** The Quiz Night (inc. launch of The Challenge Trophy) and Murder Mystery events were successful. The feasibility of installing a new door to allow access to the garden area for the Pre-school is being considered. The Buildings Committee is completing a full check for maintenance purposes. Next management meeting 09.04.09. Next Quiz Night 21.03.09.
 - d. **ERA & Etchinghill VHMC:** No report.
 - e. **Lyminge Youth Action:** The youth consultation process has begun for the Challenging Play scheme. Funding application work continues for the Junior Play Area on Jubilee Field. After 4 year's dedicated work with LYA, Mrs J. Tomlinson is standing down as Secretary after the March meeting due to moving out of the area. Next meeting 10.03.09.

- f. **Tree Wardens:** Cllr R. Chubb has approved the recent tree maintenance work on Tayne Field. All waste material has been chipped. The replacement tree for the Post Office Car Park should arrive in 2-3 weeks.
- g. **Lyminge Primary School:** The Lyminge Showcase was excellent for networking and useful contacts made. The next Governors meeting is on 31.03.09. The literacy and numeracy sessions attended are beneficial.
- h. **Parochial Church Council:** The new 'Family Friendly' services are proving successful. A Pancake Party is being held in the Methodist Hall. A Mothering Sunday Service will be held on 22.03.09.
- 13. Correspondence and Documentation Received**
 - a. East Kent Local Strategic Partnership – Sustainable Community Strategy.
 - b. Etchinghill VHM – Letter of Thanks for grant payment.
 - c. Rhodes Minnis Resident – Request to take over rent for J. Bayley's allotments. **Clerk to reply**
 - d. SDC – Shepway District & Parish Councils Joint Committee Minutes.
 - e. NHS – Health Map Project 18th March 2009.
 - f. P. Hawken – Letter of Application to Council.
 - g. T. Collins - Letter of Application to Council.
 - h. NHS – Invite to NHS Roadshow 25th February 10am-1pm.
 - i. Pilgrims Hospice – Letter of Thanks for donation in memory of Ann Baldock.
 - j. SDC – Report C/08/10 Council Tax 2009/10
 - k. SDC – Development Control Comm Minutes
 - l. SDC – Shepway Community Partnership Minutes, Forward Plan, Summons and Agenda.
 - m. KALC – Parish News
 - n. KALC – free publications
 - o. NHS – Patient & Public Involvement Bulletin
 - p. Interim Report on University of Reading Excavations at Lyminge 2008.
 - q. KCC – Love Food Hate Waste Campaign

14. Other Matters for Discussion.

- a. Suggestion that LPC make plans for The Diamond Jubilee celebrations (2011). Clerk to add this item to the Agenda for the GP meeting in April.
- b. Report of resident's concerns regarding lack of good perimeter fencing at Jubilee Field. **Defer to GP.**
- c. Report of resident's concerns regarding 'Auction Event' adverts. LPC members to monitor the situation and recommendation to be made, that only parish events are advertised.
- d. Invitation received to attend a Climate Change meeting on 14.03.09. No members available to attend.
- e. An additional application was received for membership to the Council. The matter was discussed and a motion to accept the application was raised. Cllr Smith proposed, Cllr Bergin seconded the motion. All voted in favour. Mr T. Collins was formally invited to attend the next full council meeting to make the declaration of acceptance of office and informally to the next GP meeting. Clerk to forward relevant information.

15. Accounts to be considered for Payment

- a. Newsletter - £50.00 **Approved**
- b. KCC Gang Mowing (2nd half - £570.67 + 85.60 vat) - £656.27 **Approved**
- c. Maintenance & General Groundwork (Tayne Field £1227 + 184.05 vat) - £1411.05 **Approved**
- d. Interim Internal Audit - £105.00 **Approved**
- e. Hall Hire 26.01.09 - £13.00 **Approved**
- f. Training & Publications (Local Council Administration 7th Edition £48 + 3.95 p&p) - £51.95 **Approved**
- g. Postage (100 x 2nd class Stamps) - £27.00 **Approved**
- h. Envelopes - £2.84 **Approved** (additional payment from Agenda list)
- i. Clerk's Pay 26.01.09-23.02.09 for 40 hrs @£8/hr Total - £320 **Approved**

16. Next Full Council Meeting: 7.30pm Monday 30th March 2009 at Lyminge Methodist Parlour.

15. Meeting Closed 10.10pm

Please note: The date for the Full Council meeting in May 2009 has changed.

**The meeting will be held as the
Lyminge Parish Council Annual General Meeting
and will now take place on
Monday 18th May at 7.30pm at Lyminge Village Hall Club Room.
All Welcome.**

(This meeting was previously advertised as taking place 26.05.09 at Rhodes Minnis Hall)